



## Role of the Club Designated Person

- To have a good knowledge of the Weightlifting Ireland Code of Ethics and reporting procedure [Located Here](#)
- Be aware of local HSE and Garda contact telephone numbers, or NI Equivalents
- Where a child protection issues arises or is brought to your attention, inform a local social worker in the HSE or local Social Services and/or An Garda Síochána/PSNI of relevant concerns about individual children. Make contact by phone and ask for an email or fax number where you can forward the concerns in writing using the HSE Standard Reporting Form. This form can be downloaded [Here](#). Ensure to keep a copy of this form confidentially and ensure receipt of the form by it's recipient.
- Ensure that all club sports leaders, volunteers or any adults that work directly with children have been provided a Weightlifting Ireland Garda Vetting Form. This form is available to download [Here](#). It is also advisable that the designated person keeps a record of all persons who vetting forms were sent for processing and whose were returned. The Weightlifting Ireland Garda Vetting Authorised Signatory is Neil Dougan. According to the information available to date on the new Vetting Bill that is pending, all adults working with children need their vetting response to be received by the club prior to working with children. Any vetting enquiries you may have should be directed to [governance@weightliftingireland.com](mailto:governance@weightliftingireland.com)
- Agree another named person and publicise contact details within the club for any known period of time where She/He will not be available to cover any issues that may arise in the Designated Person's absence